

Meeting Minutes for the Special and Regular Meetings of the Belmont City Council

March 11, 2003

SPECIAL MEETING

CALL TO ORDER 6:45 P.M.

COUNCILMEMBERS PRESENT: Metropulos, Wright, Bauer, Warden

COUNCILMEMBERS ABSENT: None

STAFF PRESENT: City Clerk Cook

Commission Interviews:

Russ Hugi (Planning), 2104 Pullman, stated that he has expertise in engineering and construction, and that he has the ability to analyze variances. He further stated that no rule should be strictly enforced, and you can't go strictly by the book. He also stated that he would evaluate the merits of an application for a variance, and if the applicant makes a good case and if no neighbors object, he could probably grant the variance. He stated that being a newcomer might add value to the group and the process.

Drew Shackleton (Parks & Recreation Youth), 2905 St. James Road, stated that Belmont has given him many parks and recreation activities, and he wants to give back. He further stated that he belongs to the VOICES community service division, and he could be a voice for the teens in the community. He is comfortable around sports organizations, he has helped recondition fields and trails, and has helped make facilities safe for play. He doesn't want to see the facilities decline and would like to enhance them. Through his involvement in VOICES he has learned how to communicate well with adults, and can give input to them. He stated he would like to expand the use of the weight room at Carlmont High.

ADJOURNMENT: 7:15 P.M.

REGULAR MEETING

CALL TO ORDER 7:58 P.M.

SPECIAL PRESENTATIONS

Mayor's Proclamation recognizing retiring Police Canine Henk.

Mayor Wright presented a proclamation honoring Police Canine Henk's service to the Police Department. Chief Janke presented a plaque that will be installed at the police department honoring all previously-retired canines. Scott Delucchi from the Peninsula Humane Society presented Henk with a Certificate of Recognition for Outstanding Community Service.

PUBLIC COMMENTS AND ANNOUNCEMENTS

G. Kranen, Notre Dame Avenue, announced that the City of San Mateo Public Works Department would be holding a demonstration of the Segway vehicle on March 12. He stated these vehicles will be allowed on City sidewalks, and that State law allows cities to regulate their use.

COUNCIL MEMBER COMMENTS AND ANNOUNCEMENTS

Vice-Mayor Metropulos announced he had read Dr. Seuss books to students at Nesbit School as part of Read Across America Day.

Mayor Wright announced he had also read to students for the same event.

AGENDA AMENDMENTS

Councilmember Warden requested the removal of Item L, Resolution Approving Reappointment of Finance Commissioners, for separate consideration.

CONSENT CALENDAR

Approval of meeting minutes: Study Session and Regular Meeting of February 11, 2003, Special Meeting of February 18, 2003.

Approval of Warrant List Dated: February 12, 2003, in the total amount of \$144,673.84, February 21, 2003, in the total amount of \$206,746.17, and February 28, 2003, in the total amount of \$85,511.32.

Motion to accept Written Communication 1). Document dated February 14, 2003 from the Public Utilities Commission, Opinion on Business and Accounting System Verification Audit.

Motion to approve Claims Management Report.

Approval of Resolution 9372 Authorizing the submittal of a grant application for the Code Enforcement Grant Program (CEGP).

Approval of Resolution 9373 amending FY 2003 Budget and Approving a Revision to Revenue and Supplemental Appropriation for Midyear Review.

Approval of Resolution 9374 Amending the Fiscal Year 2003 Budget and Approving a Revision to Revenue and Supplemental Appropriation for Budget Corrective Plan.

Approval of Resolution 9375 Approving a Professional Services Agreement with Duke's Root Control, Inc. for Root Foaming of Sewer Lines in an Amount not to Exceed \$150,000.

Approval of Resolution 9376 Approving a Professional Services Agreement with the County of San Mateo County Manager's Office Real Property Division for Right of Way Acquisition Services for the US 101 Bicycle/Pedestrian Bridge and Bikeway Project in an Amount Not to Exceed \$13,400, plus a Contingency of \$1,340, City Contract Number No 433.

Approval of Resolution 9377 Authorizing Agreement with Maze & Associates for Continuing Auditing Services.

Approval of Request for Proposal (RFP) for Consulting Services to Prepare a Community Vision.

Action: On a motion by Councilmember Warden, seconded by Councilmember Bauer, the Consent Agenda, with the exception of Item L, was unanimously approved by a show of hands.

ITEMS REMOVED FROM CONSENT AGENDA FOR SEPARATE CONSIDERATION

Consideration of Resolution approving Reappointment of Finance Commissioners.

In response to Councilmember Warden's question regarding the process for filling the current vacancy on the Commission, Finance Director Fil explained that the Finance Commission will evaluate potential new members based on interaction over the course of several meetings, and will make a recommendation to City Council for appointment.

City Treasurer Mason added that participation at the commission meetings by potential members is encouraged. He further stated that although it has

never been the case since 1978, if there are multiple applicants at the end of the evaluation process, the commission will vote on a recommendation to the Council.

Action: On a motion by Councilmember Warden, seconded by Councilmember Bauer, Resolution 9378 Approving Reappointment of Finance Commissioners Ledoux and Lieberman to a three-year term ending March 1, 2006, was approved unanimously by a show of hands.

OLD BUSINESS

Priority Calendar: Step Two

Assistant City Manager Rich stated that this was the second step in a three-step process for prioritizing special projects for the next six months. He clarified that there are 25 items to rank, but that Council should discuss whether or not there are items it wishes to remove from the list prior to ranking.

In response to a question from Councilmember Metropulos, Assistant City Manager Rich clarified that there are no staff recommendations regarding these items since ranking is to be made by Council.

Council discussion ensued regarding the list of items by individual department, and consensus was made on items to rank "below the line".

(This item continued following the next agenda item on Commission voting.)

RECESS: 8:20 P.M.

RECONVENE: 8:27 P.M.

Council discussion and vote for Commissioners.

Mayor Wright stated that Council interviewed a large number of qualified applicants for the various commissions. City Clerk Cook distributed the ballots for Planning Commission, which resulted in Warren Gibson and David Long receiving a majority vote. City Manager Kersnar stated that William Dickenson received two votes, and Russ Hugli and Charles Horton each received one vote. In response to a question from Councilmember Warden, City Attorney Savaree clarified that it was Council's prerogative as to whether three votes were needed to make an appointment, although it was not legally required. Council concurred that an appointment should require

three votes, and also concurred that the second round of voting should include only the three candidates receiving votes during the previous round.

Ballots for Round 2 of Planning Commission were distributed, which resulted in three votes for William Dickenson and one vote for Russ Hugi.

Action: On motion by Mayor Wright, seconded by Councilmember Warden, and approved unanimously, by show of hands, to adopt,

Resolution No. 9379 making appointments to the Planning Commission for terms expiring on the first day of March, 2006. (**Gibson, Long, Dickenson**).

Action: On motion by Councilmember Warden, seconded by Councilmember Bauer, and approved unanimously, by show of hands, to adopt,

Resolution No. 9380 making appointments to the Parks and Recreation Commission for terms expiring on the first day of March, 2005. (**Shjeflo, Bortoli, Cheechov, Swanson**).

Action: On motion by Councilmember Metropulos, seconded by Councilmember Bauer, and approved unanimously, by show of hands, to adopt,

Resolution No. 9381 making appointments to the Parks and Recreation Commission, Youth Positions, for terms expiring on the first day of March, 2004. (**Goodwin, Kimmey**).

Action: On motion by Councilmember Bauer, seconded by Councilmember Metropulos, and approved unanimously, by show of hands, to adopt,

Resolution No. 9382 making appointments to the Arts Commission for terms expiring on the first day of March, 2005. (**Murray, Kimmey, Besser**, one seat vacant).

Council discussion ensued regarding the vacancy on the arts commission, and there was concurrence to place this item on the next Council agenda for direction.

Priority Calendar: Step Two, Continued

Assistant City Manager Rich outlined the results of the Council ranking of the priority items, as follows:

Community Development Department

<u>Item</u>	<u>Ranking</u>
Commercial Zoning	1
Planned Development Review	2
Secondary dwelling units	3
Redefine Building Height	4
Exceptions to Development Standards	5
Parking Standards Update	6
Tree Ordinance	7
Delayed/Failed Development Projects	8
Hillside Development – Phase 2	9
Sign Ordinance	10
Public Hearing Notification	11
Historic Preservation	12

City Manager's Office

<u>Item</u>	<u>Ranking</u>
Legislation for Special Elections	1

Parks and Recreation Department

<u>Item</u>	<u>Ranking</u>
Performing Arts Center at Ralston Middle School	1
Youth on Arts Commission	2
Create an Arts Alliance	3
Art Dedication fee	4
City Entry Improvements – San Mateo	Below the line
Barrett Community Center	Below the

line

Public Works Department

<u>Item</u>	<u>Ranking</u>
Creek Restoration	1
Creek Maintenance and Easements	2
Sidewalks Policy	3
Street Lights Policy	Below the line
Residential Shuttle Program	Below the line
Road Plans	Below the line

Assistant City Manager Rich stated that the full list will be brought back to Council at the next meeting with the time requirements and dollars necessary for implementation for each item.

NEW BUSINESS

Intergovernmental Relations Program/Policies

Assistant City Manager Rich stated that the City is often asked to take a position on a variety of regional and State policy issues, but that no policy exists from which to take action. Staff is recommending that the Council adopt a policy based on specific criteria and guiding principles. He further stated that in addition to adopting this policy, the League of California Cities has requested that cities form a Rapid Response Team to react quickly to calls for action. He clarified that Councilmember Bauer has already signed up for this team for the Peninsula Division of the League.

Council discussion ensued. Assistant City Manager Rich clarified that if staff was unsure of Council's position on a particular item, it could be brought to Council for direction.

Action: On a motion by Councilmember Warden, seconded by Councilmember Bauer, the Intergovernmental Relations Policy was unanimously adopted by a show of hands, as presented.

There was Council consensus that this policy would be reviewed on an annual basis. There was further consensus to reconfirm Councilmember Bauer as a member of the Rapid Response Team.

MATTERS OF COUNCIL INTEREST/CLARIFICATION

Discussion and direction regarding establishment of a youth commission (Warden).

Councilmember Warden stated that this subject arose during the recent commission interviews, and it was his desire to put the matter on the priority calendar if there was Council support. City Manager Kersnar stated that there were many factors to consider, including duties of the commission and staff support. Council concurred that they would like staff to pursue the matter, and the subject would be placed on a future Council agenda for additional discussion and direction.

Discussion and direction regarding logistics of Finance Commission (Warden).

Councilmember Warden stated that he had a list of practices and procedures outlining differences between the Finance Commission and other commissions, and that he wanted to either examine and explain the differences, or eliminate them. He further stated that the Council has established protocols, and that the Finance Commission should do so as well.

Council discussion ensued, and there was consensus that the Vice Mayor, as liaison to the Finance Commission, would present Councilmember Warden's list of concerns to the Commission for response.

Discussion and Direction regarding presentation on PG&E issues (Bauer).

Councilmember Bauer stated that he had ongoing concerns regarding PG&E rate increases, its pending bankruptcy, and reorganization and regulatory oversight issues. He further stated that he had ideas on how energy solutions could become an economic magnet for the downtown, and that Belmont could consider becoming its own utility that could purchase energy at a savings. He would like the council to consider holding a study session for a presentation regarding alternative sources of energy and the potential for additional revenues.

In response to Council questions, Councilmember Bauer clarified that the presentation would be made by former employees of PG&E.

Mayor Wright stated his concerns regarding having an objective point of view, and he did not want to provide a framework for someone with an ax to grind with PG&E.

Council concurred to have Councilmember Bauer request the presenters to write a letter outlining details of their presentation, which will be agendaized for future consideration.

Adjournment – at this time being 9:16 P.M., the Regular Meeting of the Belmont City Council was adjourned.

Terri Cook

City Clerk

Meeting tape recorded and videotaped.

Tape No. 550